

Policy regarding Assignments on Public Holidays

Dean of Faculty Office

Discussed by:	TLA Committee
Approved by:	Academic Committee (19 April 2021)

Singapore has 11 gazetted public holidays each year. The majority of these public holidays are linked to a religious holiday. Under most circumstances, public holidays are meant to be non-working holidays for faculty, staff, and students.

Registry informs faculty of all upcoming public holidays at the start of each semester because of potential cancellations of classes that fall on a public holiday.

Faculty are expected to review these dates to ensure that none of their class assignments are due on public holidays.

The Assistant Dean (AD) of Students also has authority to give permission to make up work missed because of the observance of religious holy days that are not Singapore public holidays. If a student is applying an AD note for religious reasons, the student will need to put in an application at least 4 weeks in advance.